

MARAC
MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE



SPRING MEETING

APRIL 20-22, 2006

Tremont Grand
Baltimore, Maryland

ARCHIVES ON THE EDGE



Welcome!

Edge \ 'ej\ : 1. the cutting side of a blade, 2. the line where something begins or ends, 3. penetrating power, 4. a favorable margin - edgy - on the edge - cutting edge - living on the edge - edge of reason - beyond the edge - edge of tomorrow - edguate.

Baltimore \ Bawl mer\ : Archives on the Edge.

The Local Arrangements and Program Committees are delighted to welcome MARAC's members back to Baltimore. MARAC has held three other very successful meetings in "Charm City", including the 1995 landmark joint conference with OHMAR (Oral History in the Mid-Atlantic Region), which helped to blur the edge between archivists and oral historians. This meeting's theme is "Archives on the Edge" and Baltimore is an appropriate venue for such a theme. Baltimore has always been "edgy." A northern industrial city, with a southern sensibility, Baltimore remained on the edge during the Civil War. It has been the home of such creative spirits as writer Edgar Allan Poe, singer Billie Holiday, and filmmaker John Waters, all known for living on the edge. As the base of several major academic institutions - The Johns Hopkins University and Medical Institutions, the University of Maryland, and the Peabody Institute - Baltimore has been on the cutting edge in graduate education, in particular in the fields of engineering, medicine, public health, and music.

We have the good fortune to be using the facilities of the Tremont Grand, the newly-renovated Masonic Grand Lodge of Maryland, located in the Cathedral Hill Historic District, an area with a concentration of commercial, religious, and institutional buildings. Ninety percent of the district's structures contribute to the historic district. The Lodge is just one of several fraternal and social organizations that settled within this elegant and prestigious business and residential area. The Grand Lodge was first built in 1869, with alterations in 1893 and 1909. The building's fate was recently on the edge - it was nearly demolished for a parking deck. Its fabulous renovation was completed earlier this year; the developer will be joining us as our Friday luncheon speaker.

Our plenary session will feature the Archivist of the United States, Allen Weinstein, the leader of NARA, an institution always on the edge of tomorrow in archival theory and practice. Your attendance at the various workshops and sessions will no doubt give you the edge over colleagues who were not able to join us in Baltimore.

We hope that conference attendees will be able to take advantage of Cathedral Hill's central location, on the edge of several other interesting Baltimore neighborhoods. But, of course, all Baltimore neighborhoods are interesting! Cathedral Hill is directly south of Baltimore's cultural hub, Mount Vernon, and directly north of the Inner Harbor. Within walking distance are several prominent collecting institutions, including the Maryland Historical Society and the Enoch Pratt Free Library.

Once again, welcome to Baltimore, the City That Reads, the Greatest City in America, as the Local Arrangements, Program, and Education Committees attempt to feed, entertain, and "edguate" you. We love Baltimore beyond the edge of reason; we are sure you will too.

Jennie A. Levine
Mary K. Mannix
Co-Chairs, Local Arrangements Committee

Thomas L. Hollowak, *Chair, Program Committee*
Michael McCormick, *Co-Chair, Program Committee*

Please bring a copy of this program with you, as it is the only one that you will receive!

Program Committee

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Thomas L. Hollowak, *University of Baltimore*

Co-Chair

Michael McCormick, *Maryland State Archives*

Beth (Ruth M.) Alvarez, *University of Maryland Libraries*

Edward A. Galloway, *University of Pittsburgh*

Ann Hanlon, *University of Maryland Libraries*

Andrew Harrison, *The Alan Mason Chesney Medical Archives*

Gail Rodgers McCormick, *Goucher College*

Douglas P. McElrath, *University of Maryland Libraries*

John Mealey, *University of Baltimore*

Mary Jo Price, *Frostburg State University*

Emily Rafferty, *Baltimore Museum of Art*

Robert Shindle, *University of Baltimore*

Jason Stieber, *National Museum of Women in the Arts*

Cindy Swanson, *Baltimore County Public Library*

Local Arrangements Committee

Co-Chairs

Jennie A. Levine, *University of Maryland Libraries*

Mary K. Mannix, *Frederick County (Maryland) Public Libraries*

Margaret N. Burri, *The Johns Hopkins University*

Rebecca Collier, *National Archives and Records Administration*

Robin E. Emrich, *Columbia Archives*

Rebecca Fitzgerald, *National Archives and Records Administration*

Jennie Diaz Guilbaud, *National Archives and Records Administration*

Andrew Harrison, *The Alan Mason Chesney Medical Archives*

Jennifer Hafner, *Maryland State Archives*

Mary Herbert, *Sisters of Bon Secours Archives*

Barbara Kellner, *Columbia Archives*

Karen E. King, *National Public Broadcasting Archives*

Megan McShea, *Archives of American Art*

Emily Rafferty, *Baltimore Museum of Art*

Program Editor

Scott DeHaven, *CIGNA*

SCHEDULE-AT-A-GLANCE

WEDNESDAY, April 19

3:00 pm – 8:00 pm Registration/Hospitality Suite

THURSDAY, April 20

8:00 am – 7:00 pm Registration

9:00 am – 4:30 pm W1 – Visual and Sound Materials

9:00 am – 12:00 pm W2 – Collections Disaster Preparedness, Response and Recovery

9:00 am – 12:00 pm W3 – Managing the Digital Desktop

10:15 am – 10:30 am Break

11:00 am – 3:00 pm T1 – Baltimore on the Edge

12:00 pm – 1:00 pm Lunch Break (on your own)

1:00 pm – 2:30 pm T2 – Green Mount Cemetery

1:00 pm – 4:00 pm W4 – Collection Protection: Security Design and Implementation for Repositories

2:00 pm – 6:00 pm Committee Meetings

2:45 pm – 3:00 pm Break

5:00 pm – 5:45 pm T3 – Westminster Hall

7:00 pm – 8:00 pm T4 – Historic Fell's Point Ghost Tour

7:00 pm – 10:00 pm Steering Committee Meeting

9:00 pm – Hospitality Suite

FRIDAY, April 21

7:00 am – 6:30 pm Registration

8:00 am – 8:45 am Continental Breakfast

8:00 am – 5:00 pm Exhibitors

8:15 am – 9:00 am State Caucus Meetings and New Member Orientation

9:15 am – 10:15 am Plenary

10:15 am – 10:30 am Break

10:30 am – 12:00 pm S1–S3 – Concurrent Sessions

12:15 pm – 1:45 pm Luncheon

2:00 pm – 3:30 pm S4–S7 – Concurrent Sessions

3:30 pm – 3:45 pm Break

3:45 pm – 5:15 pm S8–S10 – Concurrent Sessions

5:30 pm – 7:00 pm Reception

8:00 pm – 10:00 pm T5 – Duck Pin Bowling

9:00 pm – Hospitality Suite

SATURDAY, April 22

7:30 am – 12:00 pm Registration

8:00 am – 9:30 am Breakfast and Business Meeting

9:45 am – 11:15 am S11–S13 – Concurrent Sessions

11:15 am – 11:30 am Break

11:30 am – 1:00 pm S14–S16 – Concurrent Sessions

12:30 pm – 5:00 pm T6 – Basignani Winery and Clipper City Brewery

1:00 pm – 3:00 pm T7 – Johns Hopkins Medical Institutions

1:30 pm – 3:30 pm T8 – American Visionary Art Museum

For conference information online:

<http://www.lib.umd.edu/MARAC/conferences/2006/spring06/spring06.html>

TREMONT GRAND MEETING AND BANQUET ROOMS

All meeting and banquet rooms are in the Tremont Grand at 225 Charles Street. An indoor skywalk from the fifth floor of the Tremont Plaza leads directly to the Tremont Grand's second floor. An illustrated wall exhibit on the history of the Tremont Grand, the former Masonic Grand Lodge of Maryland, decorates the skywalk. Don't miss it!

First Floor: Marble Room

Second Floor: Corinthian Room
The Library
The Boardroom
Roman Strada
St. Paul Room

Fourth Floor: Doric Room
Chapter Room
Landmark Room
Oriental Room
Mt. Vernon Room

Third Floor: Tuscan Room
Concordia Room
Veterans Room
Composite Room
Ionic Room

Fifth Floor: Inner Chapel
Mirror Room
Edinburgh Hall



Shriners Divan group, Boumi Temple, Baltimore 1904. Archives of the Supreme Council, 33°, SJ, Washington, DC.

Conference Overview and Special Events

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The Tremont Grand is the site of conference activities. An indoor skywalk from the fifth floor of the Tremont Plaza leads directly to the Tremont Grand's second floor.

THURSDAY, APRIL 20

8:00 am – 7:00 pm Registration
End of skywalk (outside Roman Strada Room)

9:00 am – 4:30 pm Workshops
See pages 10-11

11:00 am – 8:00 pm Tours
See pages 6-7

2:00 pm – 6:00 pm Committee Meetings

All committee chairs should contact their members before the meeting to provide meeting times and prepare agendas. A listing here does not necessarily mean that the committee will meet.

Arline Custer Award Committee

Meetings Coordinating Committee

Development Committee

Membership Development Committee

Education Committee

Nominating Committee

Finance Committee

Outreach Committee

Finding Aids Committee

Publications Committee

Program and Local Arrangements Committees for Fall 2006

Program and Local Arrangements Committees for Spring 2007

6:00 pm – 9:00 pm Dining Out in Baltimore

Join Baltimore MARACers as they show you the wonders of Charm City's foodways. Sign-up sheets, including times and reviews for a variety of establishments, will be posted in the conference registration area. Meet at the registration desk. On Friday we will be going out following the reception in the Tremont Grand's Oriental Room.

7:00 pm – 10:00 pm Steering Committee Meeting
Location to be announced

FRIDAY, APRIL 21

7:00 am – 6:30 pm	Registration <i>End of skywalk (outside Roman Strada Room)</i>
8:00 am – 8:45 am	Continental Breakfast <i>Roman Strada Room</i>
8:00 am – 5:00 pm	Exhibitors <i>Roman Strada Room</i>
8:15 am – 9:00 am	State Caucus Meetings and New Member Orientation <i>Locations to be announced</i>

New members and first time attendees, please take advantage of this opportunity to catch up on the latest MARAC news, share information on your own institution, and meet those colleagues who are in your own backyard. Your caucus representative is there to assist you with networking and to help you navigate the friendly MARAC waters. Returning MARACers, please stop in and welcome our new colleagues. Help them to have the best conference experience possible.

9:15 am – 10:15 am	Plenary <i>Corinthian Room</i>
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NARA: A Look To The Future

Allen Weinstein, Archivist of the United States, will talk about the future direction of the National Archives and Records Administration and the ripple effects this may have on archives across the country.

10:30 am – 12:00 pm	S1–S3 – Concurrent Sessions <i>See page 12</i>
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12:15 pm – 1:45 pm	Luncheon <i>Corinthian Room</i>
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Baltimore's New Crown Jewel

Nearly twenty-five years ago the President and CEO of the William C. Smith Company toured Baltimore's Masonic Temple for the first time. He never forgot the architectural treasure that he visited that day. As the city considered demolishing the building for a parking lot, the Smith Company had bigger plans: to convert the structure into a state of the art banquet and conference center while preserving its historic grandeur. The building is now open to the public for the first time since 1866. Enjoy an illustrated talk given by Bill Fay, Vice President of the William C. Smith Company, and witness the renovation of a landmark.

2:00 pm – 3:30 pm	S4–S7 – Concurrent Sessions <i>See pages 12-13</i>
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3:45 pm – 5:15 pm	S8–S10 – Concurrent Sessions <i>See pages 13-14</i>
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5:30 pm – 7:00 pm. Reception in the *Oriental Room, Tremont Grand*

Experience the mysteries of the Masons! Our reception will be held in the Oriental Room on the fourth floor of the Tremont Grand. The former Masonic Grand Lodge of Maryland was built in 1866 and expanded after fires on Christmas Day, 1890 and in 1908. The building, whose elaborate interiors the *Baltimore Guide to Architecture* calls “one of the more remarkable in the city,” represents the work of noted architects Edmund G. Lind (who also designed the Peabody Institute Library), Charles Carson and Joseph E. Sperry (who is also responsible for the “Bromo Seltzer Tower” on our program cover). In 1998, hotelier Chris Smith purchased the Lodge from the Masons, and worked with the architectural firm of Murphy & Dittenhafer and others, to restore it to its former grandeur.

We hope that everyone will enjoy this opportunity to appreciate a jewel of historic preservation and to take advantage of one of Baltimore’s most unique meeting spaces. The evening will feature light refreshments, along with entertainment keeping with the ambiance of the room. The Tremont Grand is located in the heart of Baltimore’s Mt. Vernon Cultural District, allowing great ease to those who desire to continue their evening by exploring and dining in the surrounding Baltimore neighborhoods.

7:15 pm – 9:00 pm. Dining Out in Baltimore
See page 3

8:00 pm – 10:00 pm Tour
See page 7

SATURDAY, APRIL 22

7:30 am – 12:00 pm Registration
End of skywalk (outside Roman Strada Room)

8:00 am – 9:30 am Breakfast and Business Meeting
Edinburgh Hall

Begin the last day of MARAC with a trip to Scotland! Hear the latest MARAC news, vote on pressing issues, and put names with faces in the amazing Edinburgh Hall. MARAC could not find a more appropriate place to discuss the business of our “clan.”

9:45 am – 11:15 am S11–S13 – Concurrent Sessions
See pages 14–15

11:30 am – 1:00 pm S14–S16 – Concurrent Sessions
See page 15

12:30 pm – 5:00 pm. Tours
See page 7

**WHEN YOU PACK YOUR BAGS, DON'T FORGET
TO INCLUDE A COPY OF THIS PROGRAM!**





Registration and pre-payment are required.

THURSDAY, APRIL 20

T1 Baltimore on the Edge

Time: 11:00 am – 3:00 pm

Fee: \$60 per person, lunch included.

Registration minimum: 30 people.

Getting there: Tour begins and ends at hotel.

Guided bus tour. Handicap accessible.

<http://www.bcpl.net/~zipbooks/>

<http://ikarosrestaurant.net/menu.htm>

The focus of this guided bus tour is a description of all the edgy and quirky events, people, and places that make Baltimore such an interesting city. The tour will be conducted by Zippy Larson, a local expert on Baltimore who has been conducting tours of the city for over 20 years. Highlights of the tour will include information on John Waters, Fells Point, *Homicide*, Wallace Warfield Simpson and Prohibition in Baltimore. The cost of the tour also includes a sit down lunch in Greek Town at Ikaros Restaurant. The meal includes a salad, bread, crab cakes, a selection of Greek dishes, soft drinks, tea, coffee and dessert. All tips are included in the cost of the tour. Come join us for a historic tour of Baltimore and learn about the edginess of the city.

T2 Green Mount Cemetery

1501 Greenmount Avenue

Time: 1:00 pm – 2:30 pm

Fee: \$10 per person.

Registration maximum: 35 people

Getting there: By car. To carpool, please meet in hotel lobby at 12:30 pm. Green Mount Cemetery is approximately 1-1/2 miles north from the hotel.

Guided walking tour.

<http://home.earthlink.net/~wschaumburg/>

Opened in 1839 as the city's first urban rural cemetery, Green Mount is the final resting place of Johns Hopkins, Enoch Pratt, Mary Elizabeth Garrett, William and Henry Walters, Theodore McKeldin, John Wilkes Booth, Betsy Patterson (the bride of Jerome Bonaparte, Napoleon's youngest brother),

Walter Lord, and other famous Marylanders. Tour begins at 1:00 pm from inside the main gate, located at Greenmount Avenue and East Oliver Street, and is led by Baltimore historian Wayne R. Schaumburg.

T3 Westminster Hall

519 West Fayette Street (southeast corner of Fayette and Greene)

Time: 5:00 pm – 5:45 pm

Fee: \$6 per person.

Registration minimum: 15 people.

Getting there: On foot, approximately five blocks west (1/2 mile) from hotel.

Guided walking tour.

Visit historic Westminster Hall's burying ground and catacombs, the final resting place of Edgar Allan Poe, and hear tales of his mysterious death and the "Poe Toaster" who comes on Poe's birthday every year to place three roses and a bottle of cognac on his grave. Your guide will also tell you of ghosts, grave robbers and some of the other significant Baltimoreans who are buried here. Start with this tour and then finish off your spooky afternoon with the Fell's Point Ghost Tour.

T4 Historic Fell's Point Ghost Tour

Max's Darthouse, 731 South Broadway

Time: 7:00 pm – 8:00 pm

Fee: \$10 per person.

Registration minimum: 20 people.

Getting there: By car. To carpool, please meet in hotel lobby at 6:15 pm. Fell's Point is approximately 2 miles east from the hotel.

Guided walking tour.

<http://www.fellspointghost.com>

Picture Fell's Point, in Baltimore as it was, a rowdy seaport town, the birthplace of the sleek and dangerous clipper ship. Its streets were full of sailors from foreign lands spilling off ships, immigrants anxious to start a new life, ladies of the

night looking to make ends meet, and all the characters looking to make a living off the maritime industry. Given this explosive combination, is it any wonder that many spirits remained behind? Your tour guide will lead you through the historic Fell's Point section of Baltimore while regaling you with tales of ghosts, history and lore.

FRIDAY, APRIL 21

T5 Duck Pin Bowling

2105 Eastern Avenue

Time: 8:00 pm – 10:00 pm

Fee: \$10, pizza included (additional \$2 rental fee for shoes due at venue).

Getting there: By car. To carpool, please meet in hotel lobby at 7:30 pm. The Bowling Center is approximately 2 miles east from the hotel.

Not handicap accessible.

After the reception in the Oriental Room at the Tremont Grand, join us at the Patterson Duckpin Bowling Center, "the oldest operating duckpin bowling alley in the nation," for a couple hours of Baltimore's favorite form of exercise. If you've never tried it, duckpin bowling uses smaller pins and smaller balls and gives you three tries a turn. Beginners and experts will enjoy the lovingly-restored lanes of Fells Point's Patterson, which opened in 1927. We've reserved the second floor, which contains 6 lanes. The Patterson has a limited snack bar and vending machines. Beer, wine, wine coolers, and food can be brought from outside.

SATURDAY, APRIL 22

T6 Basignani Winery and Clipper City Brewery

Basignani: 17522 Falls Road, Sparks, MD

Clipper City Brewery: 4615 Hollins Ferry Rd., Suite B, Baltimore

Time: 12:30 pm – 5:00 pm

Fee: \$35 per person.

Registration maximum: 30 people.

Getting there: Tour begins and ends at hotel.

Guided bus tour.

<http://www.basignani.com>

<http://www.clippercibeer.com>

Portions of this tour are not handicap accessible.

Marylanders have a long history of brewing beer and making wine dating back to the 17th century. This tour will introduce

you to two of the current crop of craftspeople at Clipper City Brewing Company and Basignani Winery. The visit to Clipper City will include a behind the scenes view of Baltimore's largest craft brewing facility and samples of their brews. At Basignani, you will be treated to a tour of their winemaking facility and get to taste some of their incredible wines.

T7 Johns Hopkins Medical Institutions

Time: 1:00 pm – 3:00 pm

600 North Wolfe Street

Fee: No charge. (\$3 Metro/subway fare).

Registration maximum: 30 people.

Getting there: Walk about 4 blocks to the Charles Center Metro station and take a train to the Johns Hopkins Hospital Metro station.

<http://www.medicalarchives.jhmi.edu>

Handicap accessible.

The Johns Hopkins Hospital opened in 1889 and revolutionized medical education and medical treatment in the United States. This tour will show some of the more historical sites, the artwork and the architecture of the institution. It is a fast-paced walking tour and will cover a lot of ground as it winds its way throughout the institution. The tour will be led by members of The Alan Mason Chesney Medical Archives of The Johns Hopkins Medical Institutions. Anyone taking the tour will catch the Metro downtown and will meet in front of the famous domed Billings Administration Building located on Broadway.

T8 American Visionary Art Museum

800 Key Highway

Time: 1:30 pm – 3:30 pm

Fee: \$7 per person.

Registration minimum: 10 people.

Getting there: By car/on foot. To carpool, please meet in hotel lobby at 1:00 pm.

AVAM is approximately 1 mile south of the hotel.

<http://www.avam.org>

Handicap accessible.

Visionary art refers to art produced by self-taught individuals, usually without formal training, whose works arise from an innate personal vision that reveals foremost in the creative act itself. Located on Key Highway near the Inner Harbor, the American Visionary Art Museum is housed in refurbished industrial warehouses. Rebecca Hoffberger, the founder and director of the museum will greet visitors and give a 20 minute overview of the museum and its collections. View the collections on your own afterwards.

On Your Own Activities



Additional information available at the conference registration desk.

B & O Railroad Museum

901 West Pratt Street

Monday – Friday, 10:00 am – 4:00 pm; Saturday,
10:00 am – 5:00 pm

\$14 per person

410-752-2490

<http://www.borail.org>

The Baltimore & Ohio Railroad Museum holds the oldest, most historic and comprehensive American railroad collection in the world. As an institution, the Museum preserves objects related to the Baltimore & Ohio, Chesapeake & Ohio, Western Maryland, other mid-Atlantic regional railroads and American railroading in general. Locomotives and rolling stock, numbering nearly 200 pieces, provide a continuum of railroad technological history from 1830 through the present day. Thousands of related small artifacts provide a unique glimpse of railroading through personal memorabilia, tools, exquisite timepieces, fine art, presentation silver, uniforms, furniture, and objects from American popular culture. *The museum is located two miles, a short cab ride, from the conference hotel.*

Dining Out In Baltimore: Or, It Is More Than Just Diner

April 20 – 21

Join Baltimore MARACers as they show you the wonders of Charm City's foodways. Sign-up sheets, including times, and reviews for a variety of establishments will be posted in the conference registration area. *Meet at the registration desk. On Friday we will be going out following the reception in the Tremont Grand's Oriental Room.*

Ride the Ducks

25 Light Street, Suite 300

Daily

\$24 per person

410-727-DUCK (3825)

<http://www.ridetheducks.com>

Handicap accessible.

Take an 80 minute tour of the harbor and the city aboard a Coast Guard certified WWII amphibious vehicle. See the Washington Monument, Edgar Allan Poe's Grave, Camden Yards and the Carroll Mansion. Learn a little and laugh a lot along the way. Then SPLASH into the Inner Harbor for a relaxing cruise all on board one amazing vehicle.

The Reginald F. Lewis Museum of Maryland African American History and Culture

830 East Pratt Street

Tuesday – Sunday, 10:00 am – 5:00 pm

\$8 per person

443-263-1800

<http://www.africanamericanculture.org>

Handicap accessible.

The Reginald F. Lewis Museum of Maryland African American History & Culture is dedicated to sharing the courageous journeys toward freedom and self-determination made by African American Marylanders. Museum leaders hope it will be a place to remember struggles, celebrate accomplishments, and serve as a beacon of pride, hope, and inspiration for all people.

Baltimore Walking Tours

Various dates and times; see website for details.

\$7.50 – \$10 per person

http://www.baltimore.org/groups_tours/gt_walking.html

Experience different aspects of Baltimore on walking tours through some of the city's oldest and most important historic sites and neighborhoods. These guided walks tell the stories of four centuries that are uniquely Baltimore's, but are also American stories. Choose from several different subjects and tours. Highlights include the Inner Harbor, Little Italy, Historic Jonestown, City Center, Mt. Vernon and Fells Point. Star attractions that will be highlighted along the way include the Star Spangled Banner Flag House, the Carroll Mansion, the Jewish Museum of Maryland, the Shot Tower, the Washington Monument and the new Reginald Lewis Museum. Neighborhoods are full of Old World charm that is exciting to explore. Tours are led by a trained Urban Park Ranger from the Heritage Walk team.

Baltimore Civil War Museum

President Street Station, 601 President Street
Daily, 10:00 am – 5:00 pm
\$4 per person
410-385-5188

The Baltimore Civil War Museum, housed in an 1849 train station that is one of the oldest in the nation, examines the events of that time and highlights Maryland's divided loyalties and critical role as a border state during the war. In addition, visitors will hear the story of the station's important role in the escape of enslaved African Americans via the Underground Railroad. The museum tells stories that are critically important to an understanding of Maryland's past and offers a thorough and fascinating perspective on the state's unique geographic and philosophical position, balanced sometimes precariously between the North and South.

Baltimore Museum of Art

10 Art Museum Drive
Wednesday – Friday, 11:00 am – 5:00 pm;
Saturday – Sunday, 11:00 am – 6:00 pm
\$8 per adult with MARAC badge
<http://www.artbma.org>

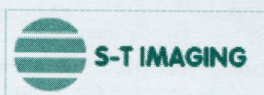
Make a stop at The Baltimore Museum of Art to see the Cone Collection of post-Impressionist and modern art by

Matisse, Picasso and others. The museum also has Antioch mosaics, grand European paintings and sculpture from the Renaissance through the 19th century, remarkable African, Native American and Oceanic art, Maryland period rooms, a significant collection of prints, drawings and photographs, decorative arts, contemporary art and beautiful sculpture gardens. Special exhibitions on view during the conference include: "Woven Rainbows: American Indian Trade Blankets" and "Henry Ossawa Tanner and the Lure of Paris." *The museum is located a little less than three miles (a short cab ride) from the conference hotel.*

The Big Bus Company

Baltimore Visitor's Center, Inner Harbor
Daily, 9:30 am – 5:00 pm
\$25 per person (\$22 students and seniors)
410-396-6611

Tour Baltimore on a double-decker bus. Stops include Harborplace, National Aquarium, Fell's Point, Civil War Museum, Reginald F. Lewis Museum of Maryland African American History and Culture, Little Italy, Walters Art Museum, Washington Monument, Baltimore Museum of Art, Maryland Zoo, Maryland Historical Society, Lexington Market, Poe's grave, B & O Railroad Museum, Camden Yards, Sports Legends Museum, Visionary Art Museum and Federal Hill. Hop on the bus, hop off for various sites and then hop back on to finish the tour.

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WORKSHOPS



THURSDAY, APRIL 20

W1 Visual and Sound Materials: Acquisition, Preservation and Access

Time: 9:00 am – 4:30 pm

Fee: \$60

Registration limited to 25 participants.

Instructors: Thomas Connors and Chuck Howell,
Broadcasting Archives, University of Maryland

Archivists and special collections curators are increasingly faced with acquiring collections with a significant audiovisual component. Deciding whether to accession such collections can be a daunting task: what exactly are the formats being offered? What are the preservation options? What playback equipment is required for access? What are the problems and pitfalls of digital transfer? This workshop offers a systematic analysis of audiovisual materials in terms of physical and mechanical features, acquisition and appraisal issues, and preservation and access considerations. A wide range of recorded sound and moving image formats will be examined. Participants will come away from this workshop able to make informed decisions on what audiovisual materials to acquire and, once acquired, how to manage those materials over time.

W2 On Weekends and Holidays, and When No One Is Looking: Collections Disaster Preparedness, Response and Recovery at the National Library of Medicine

Time: 9:00 am – 12:00 pm

Fee: \$50

Registration limited to 30 participants

Instructor: Walter Cybulski, *Head, Quality Assurance Unit, Preservation and Collection Management Section, National Library of Medicine*

Disasters are notorious for occurring after hours, on weekends or on holidays. They come in all sizes, ranging from fires and hurricanes to restroom flooding or undetected accumulations of moisture in ductwork that nurture mold growth. Repositories need to assess and mitigate perceived risks, and develop a plan of action for responding to disasters. Once drafted, reviewed and adopted for use, a response

plan requires periodic evaluation and updating, as well as institutional support for ongoing plan maintenance and staff training. Response, recovery and salvage protocols must be informed, up-to-date, scalable and flexible. This workshop provides an in-depth look at a collections disaster response program that has been in development at the National Library of Medicine (NLM) for a number of years. The program continues to change as response and recovery strategies, techniques and equipment evolve over time. Slides will be used to show various types of equipment and supplies, as well as to illustrate some of the basic response and recovery techniques used at NLM. There will be a handout with references to published guidance and links to examples of online response plans. To emphasize the importance of cooperative effort, those in attendance will be invited to participate in a risk assessment and disaster response planning exercise as part of the session.

W3 Managing the Digital Desktop

Time: 9:00 am – 12:00 pm

Fee: \$50

Registration limited to 30 participants

Instructors: Helen Tibbo, *Professor, UNC-CH SILS*, Tim Pyatt, *Duke University Archivist*, and Janis Holder, *UNC-CH University Archivist*

If you and your co-workers are having trouble managing your e-mail, let alone other types of electronic records, this workshop may be for you. The presenters will share findings from the National Historical Publications and Records Commission (NHPRC)-funded Managing the University Digital Desktop project, and how they relate to electronic records management in the universal university setting. By discussing current e-records management behavior as evidenced in interview findings, they will show how to better manage e-mail and other electronic records, as well as training others to do so. The presenters will suggest ways in which this training can be implemented in the college and/or university setting, and will encourage attendees to utilize the project's Web site FAQs, online tutorial, and Microsoft PowerPoint presentations. Although primarily aimed at college and university archivists and records managers, this workshop is relevant to anyone involved in training and educational activities that include tips for management of electronic records.

W4 Collection Protection: Security Design and Implementation for Repositories

Time: 1:00 pm – 4:00 pm

Fee: \$40

Registration limited to 25 participants

Instructor: Richard Shrake, *Assistant Librarian for Technology and Security, American Philosophical Society*

Archivists work diligently to preserve the physical integrity of their collections, but may overlook the threats that malicious or careless humans pose. This workshop will provide an introduction to basic archival security, especially concerning perimeter control, internal workflow monitoring, researcher access, and storage. Designed for repositories considering a security upgrade, this workshop will proceed from site survey to design to implementation, and will include an analysis of both planning and current technology. While advanced security systems can be expensive, archivists can apply the principles of basic security design to meet their current budgets. The instructor, Richard Shrake, recently implemented a new security system at his library as part of a major renovation.



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FRIDAY, APRIL 21

10:30 am – 12:00 pm

S1 Museum Archives: On the Edge of Registrarial Description?

Museum archivists face challenges that are in many ways different from archivists in other institutions. Not the least of these is communicating to registrars, curators, and others the value of archival records as well as the differences in cataloguing and access standards. This session will explore some of the specific challenges confronting museum archivists and will discuss practical solutions.

Chair:

Katy Rawdon-Faucett, *The Barnes Foundation*

Speakers:

Susan Anderson, *Philadelphia Museum of Art*
Marisa Bourgoïn, *Corcoran Gallery of Art*

S2 Excavating the Archives: the Papers of Jacques Derrida

On October 8, 2004, French philosopher Jacques Derrida passed away. His influence on American literary criticism has been inestimable since he first visited the U.S.A. in the fall of 1968 to teach a course on the history of "mimesis" at The Johns Hopkins University. He is closely associated with the post-structuralist movement and invented the term "deconstruction." The panel, "Moving Archives to the Edge," is dedicated to his memory. Panelists will recall the man and discuss the problem of memory in doing so, then describe the collection of the Derrida Papers, now housed at the University of California at Irvine, and finally offer a discussion of Derrida's view of archives.

Chair:

Margaret Sherry Rich, *Princeton University Library*

Speakers:

Jackie Dooley, *University of California at Irvine*
Richard Macksey, *The Johns Hopkins University*

S3 Creating an Online Research Collection on New York's Latino/Hispanic History: A Model for Collecting and Providing Access to Documentation for a Minority Community

The New York State Archives is the lead partner of an NEH-funded project to create a bilingual Web site for accessing Latino/Hispanic-related holdings as part of a systematic effort to preserve and make available this community's history. The session will explore this collaborative effort as a model that other repositories may emulate to gather and preserve documentary materials for minority communities. Representing two of the participating repositories, panel members will provide a single repository's perspective on the challenges of documenting Latino/Hispanic communities, address the importance of project planning, and discuss the genesis and development of this project.

Chair:

Jennie Guilbaud, *National Archives and Records Administration*

Speakers:

Prudence Backman, *New York State Archives*
Pedro Juan Hernandez, *Hunter College*
Nelida Perez, *Hunter College*
John Suter, *New York State Archives*

2:00 pm – 3:30 pm

S4 Image Licensing: Differing Approaches to the Same Problems

Over the years, we have all been contacted by individuals or groups wanting permission to publish images and license those images in various formats in perpetuity. This session will examine and compare the approaches and policies of three different institutions: The Alan Mason Chesney Medical Archives of The Johns Hopkins Medical Institutions, The Reginald F. Lewis Museum of Maryland African American History and Culture, and Retna, an independent photo agency. Topics discussed will include licensing fees, orphan works and Internet access.

Chair:

Nancy McCall, *The Alan Mason Chesney Medical Archives*

Speakers:

Kathryn Coney, *Reginald F. Lewis Museum of Maryland African American History and Culture*

Julie Grahame, *Retna*

Michael Miers, *The Alan Mason Chesney Medical Archives*

S5 Spinning Gold from Dross: Using Print Documents to Create New Digital Tools

Federal government document collections have often been treated with less care and attention than other library materials. Long relegated to basements and compact shelving areas these second class citizens of the library world are now, with the advent of digitization, coming to center stage. This panel of experts will discuss the projects they have been involved with and how print government documents have been used to facilitate the creation of new research tools.

Chair:

Bill Sleeman, *Thurgood Marshall Law Library*

Speakers:

Andrew Lass, *LexisNexis*

Patricia Murphy, *National Agricultural Library*

Colin Philips, *Newsbank/Readex, Inc.*

S6 Oral History From the Ground Up

Join experienced oral historians as they discuss the basic guidelines for starting an oral history program from scratch (or resuscitating one that has gone dormant) by sharing real-life experiences (good or bad!) and best practices learned along the way. Consider attending if you are new to the archival profession and/or new to the complexities of oral history. This session is intended to provide insight into the challenges of applying archival theory to "real-life" situations to create a successful oral history program.

Chair:

Jennifer McGillian, *Jewish Historical Society of Metro West*

Speakers:

Babak Ashrafi, *Center for History of Physics*

Flora Higgins, *Monmouth County Library*

Tamara Kennelly, *University Libraries at Virginia Tech*

S7 Workshops: Sponsoring, Organizing, Teaching, and Attending

The speakers will talk about what's involved in cosponsoring an SAA workshop (from planning, grant-writing or no outside funding, logistics, to what needs to be done in advance and on-site); the process of developing a workshop to teach from the instructor's perspective (conception, planning, developing the presentation, exercises, and handouts, and execution); and the experience of participating in several workshops (expectations, preparation, impact of the speaker's background, the on-site experience, evaluation, and recommendations to hosts, instructors, and participants).

Chair:

Mary Ellen Rogan, *New York Public Library*

Speaker:

Sidney Dreese, *Albright College*

Susan Hamburger, *The Pennsylvania State University*

Rebecca Johnson Melvin, *University of Delaware Library*

3:45 pm – 5:15 pm

S8 The Work of Art in the Age of Digital Reproduction

Visual resources beget other visual resources. Romana Javitz, the storied picture librarian for the New York Public Library, knew this when she took charge of that library's famous Picture Collection in the 1920s; Javitz and textile designer Ruth Reeves also had this in mind when they hatched the idea for the Index of American Design, a WPA Federal Art Project designed to create a pictorial archive of objects that exemplified the best in American design and craftsmanship. The recent release of *NYPL Digital* and the creation of an online gallery for the *Index of American Design* provide an occasion to ask how these and other collections have fared as digital collections. Has their constituency changed and surely expanded? Is there evidence that they have been put to new creative uses in the digital realm? Are these collections still relevant as a resource for artists, or has the user base changed with expanded access?

Chair:

Kathleen Brown, *University of Maryland Libraries*

Speakers:

Julia Van Haaften, *Museum of the City of New York*

Anne Ritchie, *National Gallery of Art*

S9 Developing a High School-University Archival Partnership: A Case Study from New Jersey

This session highlights how a suburban New Jersey high school collaborated with the Rutgers University Special Collections and University Archives to develop a professional quality archival program about the history of the school district. Presenters will discuss the goals, methods and benefits of the collaboration, and how the school district and its community benefit by adopting practices and standards of the archival profession in a high school setting.

Chair:

Thomas J. Frusciano, *Rutgers University*

Speakers:

William R. Fernekes, *Hunterdon Central Regional High School*
Erika Gorder, *Rutgers University*
Harlene Rosenberg, *Hunterdon Central Regional High School*

S10 In Katrina's Wake: Disasters Do Happen

Calendar year 2005 demonstrated that disasters do happen, quickly, devastatingly, and on large and small scales. This panel will discuss current thinking on advance planning response to catastrophes, report on reacting to a smaller scale disaster in real time (mitigating the effects of a sewer line break in the Library of the Maryland Court of Appeals), and relate a first person account of the effects of Hurricane Katrina upon federal records in New Orleans.

Chair:

Vicki Lee, *Maryland State Archives*

Speakers:

Jennifer Cruickshank, *Maryland State Archives*
Kathleen Ludwig, *National Archives and Records Administration*

SATURDAY, APRIL 22

9:45 am – 11:15 am

S11 Issues in Organizing and Sustaining LGBT Community-based Archival/Historical Groups

The panel examines motivations, challenges and issues confronting lesbian, gay, bisexual, and transgendered (LGBT)

community-based archival groups. The session begins with a brief account of the development of LGBT historical studies and a survey of existing community-based archival groups. Next, panelists discuss archival issues facing community groups such as acquiring archival expertise, donor anonymity, collecting goals, and community stewardship. The session concludes with brief case studies of several groups represented on the panel.

Chair:

Mark Meinke, *Rainbow History Project*

Speakers:

Steve Capsuto, *The William Way Community Center for the Gay, Lesbian, Bisexual and Transgendered Community*
Lisa DeBoer, *Lesbian Herstory Archives*
Cathleen Miller, *The William Way Community Center for the Gay, Lesbian, Bisexual and Transgendered Community*
Rich Wandel, *National History Archives, Lesbian, Gay, Bisexual, and Transgender Community Center*

S12 Arts on the Fringe: Documenting Underground Culture

Many cities and regions are home to rich local arts and literary scenes, often not sponsored by institutions, residing instead in informal networks and ephemeral organizations and events. Baltimore is one such place. This panel brings together archivists and members of the creative community in Baltimore to discuss strategies for archival documentation of this intriguing facet of local cultural history. Some of the questions we will seek to address include: what sorts of records are created in this sector? What kinds of records are most at risk? To what extent do artists document themselves? What historical agencies are already preserving their records, if any? How can archivists working in local repositories approach this subject? What might be the value of a repository of local creative culture to the artistic or the wider community? Can we envision scholarly and other uses for such collections?

Chair:

Megan McShea, *Archives of American Art*

Speakers:

Kristen Anchor, *Creative Alliance Movie Makers*
Richard Ellsberry, *AdHoc Fiasco, the Crater Baltimore Committee, and the ArtMobile listserv*
Gary Kachedorian, *Baltimore Office of Promotion and the Arts*
Karen Morse Walton, *SUNY at Buffalo*

S13 From Dead Letters to Living Communities: the Use of Archives in Historic Preservation

Hampton, a unit of the National Park Service, is remarkably well-documented with extensive archives complemented by thousands of historic paintings and photographs, museum collections original to the site, and a surviving cultural landscape including twenty-four historic buildings. Occupied by seven generations of one family, Hampton Hall was the largest house in the United States when finished in 1790. Preserved for its architectural significance and complex history, the site provides evidence of the agricultural, industrial, and mercantile endeavors supported by hundreds of people including the enslaved, indentured, artisan class and wealthy owners. The panelists will discuss the use of archives to interpret and present Hampton's history.

Chair:

Lynne Dakin Hastings, *Hampton National Historic Site*

Speakers:

Julia Lehnert, *Hampton National Historic Site*

Ann Milkovich McKee, *Goucher College*

Debra Sturm, *Hampton National Historic Site*

11:30 am – 1:00 pm

S14 Building the Electronic Records Archives: A Progress Report

The National Archives and Records Administration (NARA) is building the Electronic Records Archives (ERA), a comprehensive, systematic, and dynamic means for preserving virtually any kind of electronic record, free from dependence on any specific hardware or software. ERA's technology promises to be useful to many kinds of archives, libraries, agencies, and businesses, regardless of size. This session will provide a progress report on the development of ERA, featuring NARA speakers and a report from the Lockheed Martin team building the system.

Chair:

Gregory S. Hunter, *Long Island University*

Speakers:

Rita Cacas, *National Archives and Records Administration*

Fynnette Eaton, *National Archives and Records Administration*

S15 African American Documents, Enslaved, Free and In Between

The charge of the panelists is to discuss and share with the audience a sense of the status of the state they represent and, subsequently, how that may or may not have impacted the recordation of an African American's life. Were markedly different records gathered by the free state of Pennsylvania than the slave state of Virginia or the border state of Maryland? This discussion will inform historians, students and genealogists with insights toward where they might find certain types of race related documents which tried to define and regulate a people.

Chair:

Christopher Haley, *Maryland State Archives*

Speakers:

Karen James, *Pennsylvania Historical and Museum Commission*

David Terry, *The Reginald F. Lewis Museum of Maryland*

African American History and Culture

Don Wilson, *The Ruth E. Lloyd Information Center*

S16 Archivists, Librarians and Genealogists: Forging New Alliances

Archivists are well aware of the importance of genealogists and family historians as a patron base, the growth of electronic records, and changes in repository usage. However, a synergy may well be developing that the profession has not fully apprehended. Digital historical records in giant public and commercial databases are reshaping how genealogists access those records. Increasingly, venues other than the archives (libraries, personal computers) are providing convenient access to this information. Of course, this takes the archives out of its accustomed and central role! Participants in this panel will discuss the impact of these digitized records on the profession, the small repository and the national institution, and new partnerships that archivists must make.

Chair:

Robert Barnes, *Maryland State Archives*

Speakers:

June Lloyd, *York County Heritage Trust*

Ann Toohey, *Library of Congress*

Transportation and Parking



PARKING

Valet parking with in/out privileges is \$25 per night for passenger cars, and \$30 per night for oversize vehicles. Self parking is available in St. Paul Street Garage (next door to the hotel). Price for Thursday – Saturday is about \$30 to \$40, depending on arrival and departure times. One 12 to 24 hour stay is approximately \$13. Call 410-962-7063 for further information.

BY AIR

Baltimore/Washington International (BWI) Thurgood Marshall Airport is closest to Baltimore. If you are renting a car, please follow the driving directions for points south on I-95. The Baltimore Light Rail provides service from BWI Airport to Baltimore's Penn Station (you will have to change trains for the Penn Station extension). For more information, please see <http://www.bwiairport.com/>. The Tremont Plaza recommends the CarCierge shuttle service, which is based at one of their downtown hotels, call 410-715-4840 or carcierge@comcast.net. A one-way trip from BWI is estimated to cost about \$45.

BY BUS

Greyhound and Peter Pan bus services use two terminals in the Baltimore area: The Baltimore Travel Plaza and Baltimore Downtown. When planning bus travel to the Tremont Plaza, please disembark at the Baltimore Downtown station, 2110 Haines Street, Baltimore. From there, you may take a taxicab to the Tremont Plaza. The bus station is approximately 2 miles from the hotel.

BY TRAIN

Amtrak and local MARC commuter trains serve Baltimore at Penn Station. MARC Train service operates Monday through Friday only. Penn Station is located between Charles and Calvert Streets at Mount Royal Avenue. From there, you may take a taxicab to the Tremont Plaza. Penn Station is approximately 1-1/2 miles from the hotel.

BY CAR

From New York and points north on I-95:

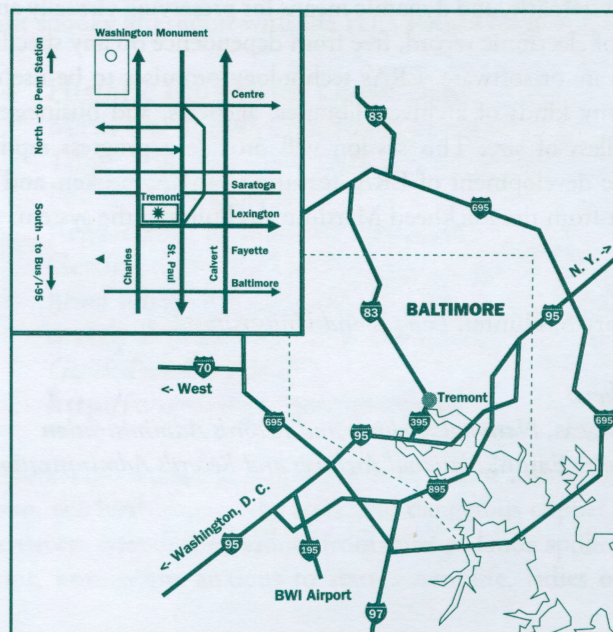
- Take I-95 south from New York, Philadelphia, and Wilmington
- West on Baltimore Beltway (I-695) toward Towson
- Exit 23 heading south on Jones Falls Expressway (I-83)
- Take St. Paul Street exit, one way, heading south
- Continue down St. Paul Street until it forks: take the right fork onto St. Paul Place
- Approximately four blocks down on the right will be the TREMONT PLAZA

From Washington, DC and points south on I-95:

- Take I-95 north from Washington
- Take the I-395 Exit (Exit 53), heading "Downtown"
- Coming off exit, stay in lane for "Inner Harbor"
- Bear right toward the Inner Harbor onto Conway Street
- At the second traffic light, turn left onto Charles Street
- After approximately 5 traffic lights, turn right onto Saratoga Street and drive one block to St. Paul Place. Turn right.
- The TREMONT PLAZA is on the corner of Saratoga and St. Paul Place

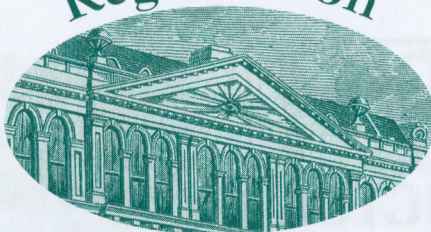
From Pittsburgh, Frederick, and points west on I-70:

- Take I-70 west
- Take I-695 (east/south) towards Glen Burnie.
- Take I-95 north to Baltimore and follow the above directions (from points south on I-95)



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Rates are available April 16 – April 25, 2006. Use reservation code: **Calvrt**. 4:00 pm check-in and 12:00 noon check-out times. Cut-off date for guaranteed availability is March 22, 2006. Valet and self parking are available. See page 16 for details.

Room Rates

*\$144.00 per night, Standard Studio Suite (Single or double): one or two large beds, full bathroom, sitting area and kitchenette with a small refrigerator, microwave, coffee maker, toaster, sink and cabinets.

*\$174.00 per night, Premier Suite (One bedroom suite): bedroom is separate from the living room, which has a pullout sleeper sofa, a remote-control TV, a work desk with a phone and modem jack, and a game table with extra chairs. The bedroom has one large bed, a second TV and phone, and leads to a full bathroom. The kitchenette has a small refrigerator, microwave, coffee maker, toaster, sink and cabinets.

*\$324.00 per night, Chairman's Suite (Two bedroom suite): 2 bathrooms and a large living and dining area. One bedroom has a king-size bed and the other has a queen-size bed and a walk-in closet. One bathroom has a regular tub with shower, the other bathroom has a walk-in shower. The other side of the suite is a combined living and dining area with a pullout sleeper sofa, coffee table, armoire and TV, and extra seats. The dining area has a large table that seats 6, and a kitchenette with a small refrigerator, microwave, coffee maker, toaster, sink and cabinets. All together, the suite has two bedrooms, two bathrooms, three telephones and three remote-control TVs.



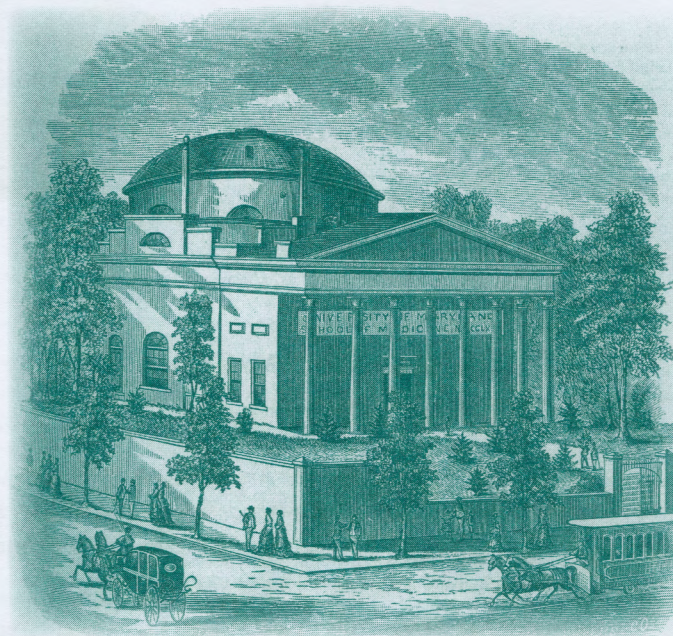
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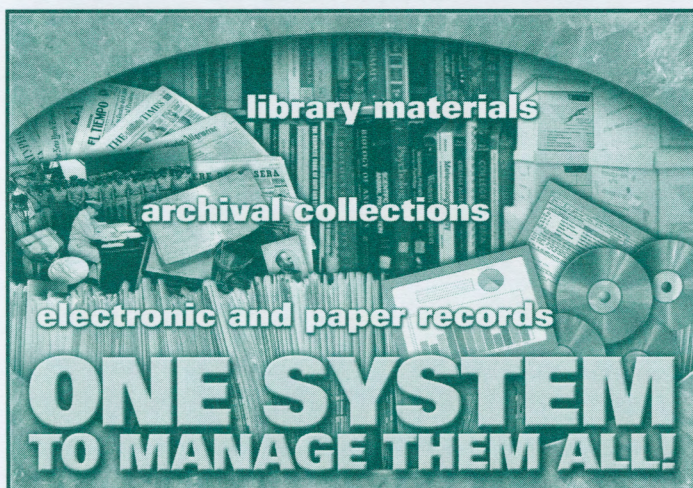


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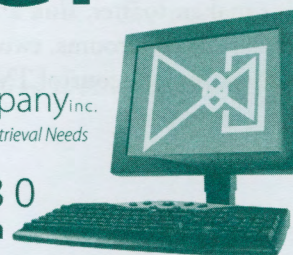
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* The non-member fee entitles you to a year's membership in MARAC.

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☐ W1 Thursday (full day)	Visual and Sound Materials # _____ @ \$60.00/person	\$ _____
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☐ T2 Thursday	Green Mount Cemetery # _____ @ \$10.00/person	\$ _____
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☐ T6 Saturday	Basignani Winery/Clipper City Brewery # _____ @ \$35.00/person	\$ _____
☐ T7 Saturday	The Johns Hopkins Medical Institutions # _____	FREE
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	☐ Asparagus, mushroom and brie wrapped in phyllo # _____ @ \$22.00/person	\$ _____
☐ Friday	Reception at Tremont Grand	FREE
	☐ Guest Ticket # _____ @ \$15.00/person	\$ _____
☐ Saturday	Morning Breakfast before Business Meeting # _____ @ \$17.00/person	\$ _____

Please circle the Program Sessions you plan to attend:

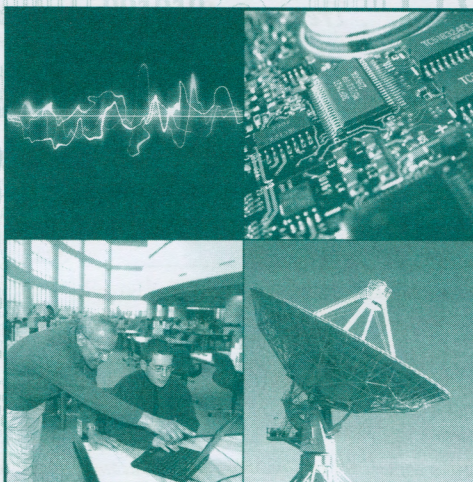
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